

## UCCS Online Operations RFP

Contact First Name

Contact Last Name

Phone

Email

Degree Name

Department(s), School(s)/College(s)

Level (undergraduate/graduate) and Type (BA/BS etc.; MS/MA etc.)

Mission for your Academic Program

How is the program currently offered?

- Face-to-Face
- Hybrid

- Fully online
- Not currently offered / NEW program proposal

Total instructors (actual or anticipated) in the program

## Background Narrative

In no more than 750 words, please include:

- A general overview of the program to be developed for online delivery and comment on the relation of the program to your unit/college(s) mission(s).
- An explicit statement related to the capacity of the unit/college to undertake the project.
- An explicit statement that your unit(s)/college(s) commit to participate in all of the partnership services offered by Online Operations in support of your fully online program (as described in the RFP).
- A persuasive argument as to why your proposed program is relevant for a 21st Century academic program.
- A bulleted list of typical careers and jobs that are available to graduates of this program. While we do not require a market analysis with this proposal, we offer you some resources to consider what demand and the job market in our region looks like. If you wish to include relevant information in your proposal that references this information, you are welcome to.

## Enrollment Goals and Justification

In no more than 1000 words, please include:

- A projected number of potential new students as well as a number of students you would be prepared to admit to the degree annually.
- Information describing how you arrived at those numbers, ideally including links to market research data.



**Existing Program Enrollment Data**

**If you are adapting an in-person or hybrid program to a fully online format, please provide data on the past three years of enrollments (or the enrollments for each year the program has been operational if fewer than five years) with detail on number of students and student demographics using the table shell provided here. If you are creating a new program, you do not need to complete this table.**

Total Students in 2020

Total Students in 2021

Total Students in 2022

Existing program name (school or college; unit or department; name of program; undergraduate or graduate)

**Enrollment Goals for Online Academic Program:** Regardless of whether you are creating a new or adapting an existing program, please indicate your current enrollment goals for this program, with detail on number of students and student demographics using the table shell provided here.

Total Students in 2024

Total Students in 2025

Total Students in 2026

**Degree Requirements**

Using the below [linked spreadsheet](#), please upload a table listing all anticipated or actual required courses and electives and whether they are currently offered online and/or in-person.

[https://uccsoffice365-my.sharepoint.com/:x:/g/personal/jbulloc3\\_uccs\\_edu/EYrnH8xRuxhJI3zsfxH2HUYB-OfEJSyeCpfL6Tc8RIc5VA?e=e5E0Lz](https://uccsoffice365-my.sharepoint.com/:x:/g/personal/jbulloc3_uccs_edu/EYrnH8xRuxhJI3zsfxH2HUYB-OfEJSyeCpfL6Tc8RIc5VA?e=e5E0Lz)

**Confirmation**

The Academic Program Director of this program has approved of this proposal. *(This is required for the proposal to be considered.)*

Yes, the Academic Program Director approves.

**Confirmation**

The School/College Dean overseeing this program has approved of this proposal. *(This is required for the proposal to be considered.)*

Yes, the Dean approves.

